



Child Participation Agreement

This agreement is made the ____ day of _____, _____ by and between The Children's Center of Austin ("TCCA") and the party noted below ("Client").

- A. TCCA is engaged in the business of providing day care services for children.
- B. The Client wishes to have their child or children enrolled as a student at TCCA. TCCA will provide persons ("Caregivers") to supervise and give care to the child.

In consideration of the above and the following terms, the parties agree as follows:

1. Client agrees that at all times during the Agreement (such term being defined as the time which the Client has a child or children enrolled in TCCA), and for two (2) years thereafter, the Client shall not directly or indirectly employ or induce any other person to employ any Caregiver that works or has worked for TCCA. Client understands and agrees that this restriction is an integral part of TCCA's decision to allow Client's child to participate at TCCA and that the restriction is a reasonable and necessary means by which TCCA can attempt to provide continuity in childcare at the facility. The restriction applies to prevent the hiring of Caregiver by Client regardless of whether the Caregiver was directly involved with supervising Client's child at TCCA and regardless of Caregiver's position or length of service at TCCA. (Client may, with express written permission of TCCA in advance, utilize a Caregiver for temporary child supervision outside of TCCA.
2. Breach of this Agreement by Client shall entitle TCCA to receive liquidated damages from the Client of twenty-five percent (25%) of the Caregiver's annual gross wages as paid by TCCA, or four thousand dollars (\$4000.00), whichever is greater. Client acknowledges and agrees that these liquidated damages are not unreasonable and are not a penalty, but instead, compensate TCCA for damages arising from Client's breach. Also, Client's breach of this agreement shall be grounds for termination of the relationship between Client and TCCA with Client forfeiting any deposit previously given to TCCA.
3. If Client's family contains more than one parent or legal guardian, Client indicates by the signature below that he/she has conferred with all other custodial parents or legal guardians of Client's child enrolled in TCCA and they likewise agree to abide by the terms herein. This Agreement shall be governed and construed in accord with the laws of the state of Texas. Both parties agree that venue for any dispute arising from this contract shall be Travis County. The prevailing party in any proceeding to enforce this Agreement is entitled to reasonable attorney's fees and costs. This Agreement shall inure to the benefit and be binding on the parties hereto and their respective successors and assigns. This Agreement contains the entire agreement between the parties on this matter and may only be modified, amended, or supplemented by a written instrument signed by the parties hereto. In the event any part of this Agreement is found to be invalid or unenforceable, the remaining provisions shall be given effect and the invalid or unenforceable provision shall be deemed modified to most closely reflect the expressed intent of the parties through a valid and enforceable construction of the provisions. This Agreement may be executed in counterparts, each of which shall be considered an original, but together shall be one instrument. The Agreement may be executed and delivered by hand, mail, fax, or any other suitable means.



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- Client has carefully reviewed this agreement and sought legal advice if unsure as to its effect, and fully understands the mutual rights and obligations provided herein.

The Children's Center of Austin

Signature: _____

Date: _____

Title: _____

Client

Signature: _____

Date: _____



Account Agreement

Last Name	First Name	Middle	
S.S. #	D.L.#	Home Phone #	
Present Address	City	State	Zip
Employer	Business Phone		

The undersigned understands and agrees that the services rendered for child care are subject to the following conditions:

1. All tuition is due and payable in full on the 1st day of each month and late on the 4th day of each month.
2. A late fee of \$25.00 will be assessed on all accounts delinquent on the 4th day of the month.
3. At least a thirty-day advance written notice is required prior to the expected date of withdrawal. The obligation for full payment of tuition and other fees will continue until the date indicated by the written notice.
4. The parent/guardian agrees to pay, in the event the account is turned over to an agency or attorney for collection, reasonable attorney fees, plus all attendant collection costs or court costs.

Signature: _____

Date: _____



Photo Release

We often take photographs of the students interacting in their classrooms. We would like your permission to use these photos in our monthly parent newsletter. We e-mail the newsletter to all of our current parents. We also make copies of the newsletter, which may be given to prospective parents while touring the school. Below is a photo release form. Please indicate whether or not we may use your child's photo in our publication.

_____ I grant permission for my child's photograph to be published in The Children's Center of Austin Parent Newsletter.

_____ I do not grant permission for my child's photograph to be published in The Children's Center of Austin Parent Newsletter.

Child's Name: _____

Parent/Guardian's Signature: _____

If you have any questions or concerns, please see a member of management.



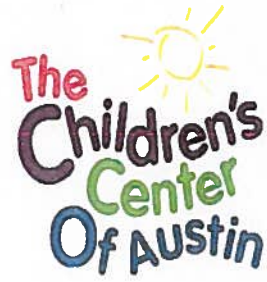
E-Mail Address

In an effort to conserve paper, we send our monthly calendars and newsletters via e-mail. Please provide us with the best e-mail address for this purpose.

Child's Name:

Child's Class:

Parent/Guardian's E-Mail Address



Receipt of Written Operational Policies and Center Closings Schedule

I received a copy of The Children's Center of Austin Parent Handbook, which outlines the policies and procedures of the school.

I received a schedule of all of the days that The Children's Center of Austin will be closed for the current school year.

Signature: _____

Date: _____

Discipline and Guidance Policy for _____

Name of Operation

- ◆ Discipline must be:
 - (1) Individualized and consistent for each child;
 - (2) Appropriate to the child's level of understanding; and
 - (3) Directed toward teaching the child acceptable behavior and self-control.

- ◆ A caregiver may only use positive methods of discipline and guidance that encourage self-esteem, self-control, and self-direction, which include at least the following:
 - (1) Using praise and encouragement of good behavior instead of focusing only upon unacceptable behavior;
 - (2) Reminding a child of behavior expectations daily by using clear, positive statements;
 - (3) Redirecting behavior using positive statements; and
 - (4) Using brief supervised separation or time out from the group, when appropriate for the child's age and development, which is limited to no more than one minute per year of the child's age.

- ◆ There must be no harsh, cruel, or unusual treatment of any child. The following types of discipline and guidance are prohibited:
 - (1) Corporal punishment or threats of corporal punishment;
 - (2) Punishment associated with food, naps, or toilet training;
 - (3) Pinching, shaking, or biting a child;
 - (4) Hitting a child with a hand or instrument;
 - (5) Putting anything in or on a child's mouth;
 - (6) Humiliating, ridiculing, rejecting, or yelling at a child;
 - (7) Subjecting a child to harsh, abusive, or profane language;
 - (8) Placing a child in a locked or dark room, bathroom, or closet with the door closed;and
 - (9) Requiring a child to remain silent or inactive for inappropriately long periods of time for the child's age.

Texas Administrative Code, Title 40, Chapters 746 and 747, Subchapters L, Discipline and Guidance

My signature verifies I have read and received a copy of this discipline and guidance policy.

Signature

Date

Check one please:

parent

employee/caregiver

household member of child-care home



Sunscreen and Bug Repellent Authorization

I give The Children's Center of Austin permission to apply the sunscreen and/or bug repellent that I have provided for my child.

Child's Name: _____

Parent's Signature: _____

Date: _____

If you wish not to provide and/or have The Children's Center of Austin apply sunscreen on to my child, please read and sign.

I do not give The Children's Center of Austin permission to apply the sunscreen and/or bug repellent on my child.

Child's Name: _____

Parent's Signature: _____

Date: _____

Preschool2me

By accepting the Preschool2Me application you can have:

- Effortless teacher-parent communication
- Customizable curriculum and assessments
- Calendar and event management
- Marketing tools such as newsletters and blogs
- Customizable reports from daily sheets to report cards

All while you are at work or home!

I _____ hereby give authorization to mychild and The Children's Center of Austin to take pictures and videos of my child(ren) _____. I acknowledge that my signature gives permission for The Children's Center of Austin to notify me via Preschool2Me including, but not limited to, the previously mentioned information.

(Signature) _____ (Date) _____

Child's Name _____ DOB _____

Classroom _____

Parent/Guardian Email _____

Parent/Guardian Phone _____c _____wk

Parent/Guardian Email _____

Parent/Guardian Phone _____c _____wk